



CONSTITUTION – June 2007

1. Title

The title of the organisation shall be the “Enfield Camera Club”. (Hereinafter referred to as the “Club”)

2. Status

The Club shall be run as a non-profit making organisation.

3. Objectives.

The objectives of the Club shall be:

- a. To foster and improve the technical knowledge and artistic appreciation of photography
- b. To encourage members to behave in a responsible and considerate manner whilst practising the art of photography.
- c. To arrange and/or sponsor demonstrations, discussions, exhibitions and lectures appertaining to the art of photography.
- d. To provide facilities, where possible, for the assistance and instruction of members.
- e. To undertake any other activities as may be conducive to the attainment of the above objectives.

4. Finance.

- a. The funds of the Club shall be devoted solely to the objectives stated above, and that no officer or other member, whether acting in an active or advisory capacity, shall receive payment or reward for their services to the Club, other than for legitimate expenses incurred on behalf of the Club.
- b. Only such expenses as shall have been incurred with the prior knowledge and consent of the Executive Committee shall be deemed to be legitimate expenses.
- c. No financial liability, beyond the necessary routine expenditure in connection with the day-to-day affairs of the Club, shall be incurred on behalf of the Club without the Committee’s authority.
- d. At the first Committee Meeting of each financial year the Committee shall authorise such necessary routine expenditure in connection with the day-to-day affairs of the Club by the Executive officers of the Club
- e. All monies due and owing to the Club, including subscriptions, shall be recoverable at law in the name of the Honorary Secretary.
- f. All cheques/withdrawals etc drawn upon the Club’s Banking Account shall be signed by two nominated signatories, one of which must be the Honorary Treasurer.
- g. The Club’s financial year shall terminate on April 30th.
- h. The accounts of the Club shall be audited annually by one or more Auditors to be appointed at the Annual General Meeting.

5. Management of the Club

- a. The affairs of the Club shall be managed by an Executive Committee (hereinafter referred to as the “Committee”), consisting of the Executive Officers and six other members, all of whom shall be elected annually by ballot of the members, the result of which shall be declared at the Annual General Meeting.
- b. The Executive Officers of the Club shall be; the Chairman, the Vice-Chairman, the Honorary Secretary and the Honorary Treasurer.
- c. The Committee shall have power to fill any vacancy, whether Executive Officer or ordinary member, to have full voting powers, and to hold office until the next Annual General Meeting.

- d. The Committee shall have power to appoint Sub-Committees and to co-opt to the Committee any person or persons considered necessary for the fulfilment of the function of the Committee or the Sub-Committee, such a co-opted person or persons to act in a consultative capacity without voting powers.
- e. The Committee may appoint retiring Chairmen as Honorary Committee members. They shall hold office for such time as they remain members of the Club, unless their appointment is previously terminated by the Committee. They shall be entitled to receive notice of and attend all Committee Meetings. They shall be empowered to vote at Committee meetings for the period of five years following the date of their appointment. After this period they shall not be empowered to vote, but will be entitled to contribute to the proceedings. They shall remain eligible for election to an executive position, in which case they shall have the full powers of that position. Chairmen retiring after 1st July 2007 will not be entitled to attend Committee Meetings after their five years as Honorary Committee members.
- f. The Chairman shall have, if necessary, at any of the General Meetings or Committee Meetings, a casting vote if an agreement cannot be reached.
- g. All General and Committee Meetings shall be conducted by the Chairman, or in his absence the Vice-Chairman. In the absence of both the Chairman will ask one of the Executive Officers to take the Chair. Exceptionally the Chairman may ask any member of the Club to take the Chair at a General meeting.
- h. The quorum for a Committee Meeting shall be seven voting members including one Executive officer.
- i. The Committee shall make and issue rules governing membership, subscriptions, visitors, the conduct of competitions, and the general activities of the Club. The Committee may delete from, alter or add to such rules at any time. However, changes to rules governing the conduct of competitions can only take effect at the start of the competitions affected.
- j. The Annual General Meeting shall be held within three months after the end of the Club's financial year. It will normally be the last General Meeting of the season. Each member shall receive fourteen days' notice of the Annual General Meeting.
- k. Notice of a motion to be put at an Annual General Meeting must be forwarded to the Honorary Secretary not later than seven days before the meeting concerned.
- l. The quorum for Annual General Meetings shall be twenty voting members or not less than one third of the total voting membership, whichever is the less, including at least two Executive Officers but excluding the President and Vice-President.
- m. The business of the Annual General Meeting shall include:
 - The declaration of the election of the Honorary Officers and Auditors to the Club.
 - The appointment of the Executive Committee.
 - The presentation of and, if approved, the adoption of the Annual Report and the Financial Statement of the Club for the year.
 - Any proposed changes to the rules or constitution of the Club.
- n. Special General Meetings may be called by the Committee as and when they deem necessary.
- o. A Special General Meeting shall be called by the Honorary Secretary within twenty-one days of receiving a written request to do so, signed by not less than ten of the voting members, and stating the nature of the business to be discussed. No business other than that specified shall be considered at such Special General Meetings.
- p. The Honorary Secretary shall give fourteen days notice to all members of all Special General Meetings.
- q. The quorum for Special General Meetings shall be twenty voting members or not less than one third of the total voting membership, whichever is the less, including at least two Executive Officers but excluding the President and Vice-President.

6. President.

- a. The Committee may appoint a President to hold office for two years after which he/she will not be eligible for re-appointment for ten years. The President shall be entitled to receive notice of and attend all Committee Meetings but shall have no executive duties, no voting rights, nor count in any quorum. He need not be a subscribing member, but shall be entitled to attend all General Meetings.
- b. The Committee may, at their discretion, appoint a President up to two years in advance of the President taking office. In this case the President elect shall be known as the Vice-President.

- c. Whilst the President has no mandatory duties it is expected that the President will provide a President's Evening at one of the general meetings. It is also expected that the President will act as representative of the Club on as many occasions as possible. In the event that the President is unable to do so the Vice-President (if there be one) may deputise.

7. Membership.

- a. Membership is open to all persons over the age of eighteen years practising or interested in the art of photography.
- b. The Committee has the power to refuse either entrance to meetings or membership to any person or persons.
- c. A strict condition of membership shall be the acceptance of, and adherence to, the Rules and Constitution of the Club.
- d. Every member shall be provided with a copy of the Constitution and Rules of the Club.
- e. The Committee may confer Honorary Membership upon any person or persons whom they deem to have merited this privilege, such Honorary Membership to be for life but subject to acceptance and adherence to the Rules and Constitution of the Club. An Honorary member shall not hold any executive office.
- f. Members may not submit work to any Club competition, internal or external, until their subscription for that season have been paid.

8. Dissolution.

In the event of the dissolution of the Club, no distribution of assets shall be made amongst the members, and any balance of cash in hand after the realisation of all assets and the payment of all debts shall be distributed amongst bodies having similar aims and objects and whose Constitution and Rules contain similar provision as to the application of profits and alienation of assets, such bodies to be determined by the members present at the Dissolution Meeting or winding-up, and in default thereof by a judge of the High Court having jurisdiction in regard to charitable funds.

9. Alterations to the Constitution.

Alterations to this Constitution can only be made at an Annual or Special General Meeting and the resolution embodying such alterations must be carried by a majority of at least two-thirds of the votes recorded.

10. Matters not Provided for.

The Committee shall have emergency powers to act on any matters not provided for in this Constitution if deemed urgent and necessary, but no action so taken shall conflict with or operate as an alteration of any existing article. Any action taken under this authority shall be reported to the next Annual General meeting.

This Constitution was passed at the Special General Meeting held on Tuesday, 10th April, 1951.

- Revised Annual General Meeting 1953
- Revised Annual General Meeting 1955
- Revised Annual General Meeting 1956
- Revised Annual General Meeting 1960
- Revised Annual General Meeting 1962
- Revised Annual General Meeting 1969
- Revised Annual General Meeting 1973
- Revised Special General Meeting 1995
- Revised Annual General Meeting 2007

This Document is certified as a true and correct copy of the Constitution

Signed.....

Honorary Secretary
Enfield Camera Club
28th June 2007.

